



# GRAND HENHAM STEAM RALLY

Organised by Henham Steam Rally Events Ltd

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OUR 46<sup>th</sup> RALLY WILL BE HELD ON THE 17 & 18 SEPTEMBER 2022  
in HENHAM PARK nr SOUTHWOLD SUFFOLK NR34 8AQ

**Please ensure that you retain this letter and the Terms and Conditions for future reference.**

Our aim is to continue to improve every aspect of the Rally to enable all who attend, both exhibitors and visitors to have a most enjoyable and trouble-free time and to help us achieve this we require you to: -

- 1) Complete ALL PARTS of the application form in full in black ink, in block capitals.
- 2) Please return your completed application form including a stamped addressed envelope to the address at the top of this letter
- 3) You will be notified if your application is successful.
- 4) Entries are limited; when the limit or the closing date is reached your application may not be accepted.
- 5) During the Rally:-
  - a) Your exhibits are to be on site and on show between 9.00am and 5.00pm on both days.
  - b) Bring original documentary evidence of your public liability insurance for at least £2,000,000 cover for any one incident or motor/road vehicle as appropriate, this must be shown to the Section Steward before you place any exhibit.

Without this proof you will not be permitted to exhibit. Photocopies will not be accepted.

Please adhere to the new regulations regarding the use of red diesel.

Please note that each exhibitor is entitled to two free wristbands. **These wristbands must be worn to gain entry to the Rally. Those without wristbands, over the age of 8 years, will be charged the daily rate at point of entry to the site.**

Each exhibitor, whose entries appear in the programme, will receive a Rally plaque, preference being given to those who attend the Rally for both days.

Henham Steam Rally Events Ltd adheres to the principles of the Data Protection Act and adopts the best practice for managing information.

We look forward to seeing you at the Rally.

Henham Steam Rally Events Ltd.

Rally Use Only	Application accepted	Date Form Received	Insurance seen	S.A.E.	Passes Sent	Number of Passes	Exhibitors Number
	Yes / No		Yes / No	Yes / No			



## Exhibitor Application Form

**46<sup>th</sup> Rally**  
17 & 18 September 2022

**ONLY ONE ENTRY PER FORM PLEASE.**

Please complete in full in black ink and in **BLOCK CAPITALS** and return this entry form together with a STAMPED ADDRESSED ENVELOPE to the address at the top of the letter.

NAME ..... ADDRESS.....

.....POST CODE..... TEL. NO.....

EMAIL ADDRESS .....

**TYPE OF EXHIBIT** (Please tick appropriate box)

- |                             |                          |                         |                          |
|-----------------------------|--------------------------|-------------------------|--------------------------|
| Traction Engine/Scale Steam | <input type="checkbox"/> | Custom Vehicle          | <input type="checkbox"/> |
| Vintage Car pre 1960        | <input type="checkbox"/> | Fire Engine             | <input type="checkbox"/> |
| Classic Car 1960 –1980      | <input type="checkbox"/> | Military Vehicle        | <input type="checkbox"/> |
| Motorcycle pre 1980         | <input type="checkbox"/> | Commercial Vehicle      | <input type="checkbox"/> |
| Stationary Engine           | <input type="checkbox"/> | Models                  | <input type="checkbox"/> |
| Tractor pre 1980            | <input type="checkbox"/> | Display / Demonstration | <input type="checkbox"/> |
|                             |                          | Organ                   | <input type="checkbox"/> |

\* Complete if applicable

\*\* Delete as appropriate

**MAKE/MODEL** ..... **WORKS NO.** ..... **YEAR BUILT** .....

**REGISTRATION NO** ..... **NAME OF EXHIBIT\*** ..... **N.H.P. or weight\*** .....

**HORSEPOWER / CC\*** ..... **STATIONARY ENGINES / MODELS / DISPLAYS** Space req'd. = ..... x .....ft/mtrs \*\*

For All Exhibitors – I DECLARE THAT:

During the whole period of the Rally, my entry, I, all of my party, and any guests will be covered by a public liability policy including rally use, having a limit of indemnity of not less that £2,000,000 for any one incident. The use of any vehicle entered or used by me or any of my party is covered by insurance as required by the relevant Road Traffic Act, which is valid for the full duration of the Rally including arrival and departure days.

The boiler of any steam plant entered carries a current Boiler Inspection Certificate, and a Boiler Explosion Policy, having a limit of indemnity of not less than £2,000,000 for any one incident, and a Sparks & Ashes policy for not less than £100,000.

I will produce original documentary evidence of all insurances for inspection by the Rally Steward **before** participating in the Rally. The driver/s of any vehicle entered hold/s and is/are not disqualified from holding or obtaining a licence to drive a vehicle of the appropriate class.

Please adhere to the new regulations regarding the use of red diesel.

Please indicate the number of extra wristbands required at £25 each ..... (These are valid for both days).

Please note that each accepted exhibitor is entitled to two free wristbands. These wristbands must be worn to gain entry to the Rally. Those not wearing wristbands, over the age of 8 years, will be charged the daily rate at point of entry to the site.

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**I, ALL OF MY PARTY AND ANY GUESTS HAVE READ, UNDERSTOOD, ACCEPTED AND RETAINED A COPY OF THE TERMS AND CONDITIONS OF ENTRY ISSUED BY THE HENHAM STEAM RALLY EVENTS LTD.**

Signed..... Print Name..... Date.....

## Grand Henham Steam Rally Terms and Conditions

- 1) The application form must be completed in full in black ink, in block capitals, accepting on behalf yourself, all of your party and any guests, the terms and conditions and if your application is accepted and where applicable, you must pay the full amount for the pitch as published or otherwise agreed by the section steward. The full name(s) of you and all of your party must be shown on the application form if you are taking up our cancellation insurance. If your exhibit or stall is accepted, you will be notified, and a contract will only exist between us when any payment is cleared by our bankers. Post-dated cheques will not be accepted. Payments for sites are non-refundable in any circumstances unless Section 5 applies. Submission of an application form does not necessarily mean acceptance. Applications will not be accepted from persons under the age of 18 years. Special requests or requirements cannot be normally accepted, but any request must be notified, in writing, to the section steward at the time of application and which we will endeavour to meet. A site will be allocated for you, but we reserve the right to change this at any time.
- 2) If accepted, your site will be available to you for the whole of the Rally period but must be vacated by 10.00am on the day after the Rally. All exhibitors and stall holders are required to keep their site and the surrounding area free from rubbish and debris and to leave the site clean and clear at the end of the Rally. Rubbish disposal points are available around the Rally ground. Arrival times are 10.00am to 7.00pm on Thursday or Friday immediately prior to the Rally and from 7.30am on the days of the Rally. Arrivals outside of these times will be directed to the holding area until the correct time.
- 3) We reserve the right to refuse entry to the site to any person, group or organisation. Should we exercise this right then we may at our absolute discretion refund some or all of the stall fees paid.
- 4) No food or drink may be sold anywhere on the Rally ground or entrances without the express written permission.
- 5) We recommend that all stallholders take out our cancellation insurance. The premium for this insurance is 10% of your site fee, payable on acceptance.  
Please give the names of the people to be covered on the reverse of the application form.  
Should you wish to make a cancellation you must immediately notify us in writing and advise us of the reason but please note that in the event of cancellation by you, suitable documentary evidence will be required to support your refund claim. We will refund the cost of your site pitch, less the insurance element and a 10% administration fee in the following circumstances: -
  - a) If we cancel the Rally and you have made payment to us. Please note that a change of location does not constitute a Rally cancellation.
  - b) Death, serious illness/injury of any of the named persons on your application form.
  - c) Death, serious illness/injury of a spouse, partner, parent, child, grandparent or grandchild of any person named on your form.
  - d) Compulsory quarantine, jury service, attendance at Court, unforeseen military postings or police requirements.
- 6) You and all members of your party are required to immediately abide by and carry out any instructions given to you by any rally official, police officer, fire officer or any other official. You may only use the specific entrances and exits as designated and sign-posted by the organisers. Please note that you may be refused permission to enter the Rally if you do not use these entrances and exits as they are intended. All other parts of the park are closed to all exhibitors and visitors. No bonfires, fireworks, Chinese lanterns, drones or ground level barbecues are permitted. You will act responsibly and not inconvenience other users of the Rally. You are jointly and severally liable for any damage caused as a direct or indirect result of your presence, activities or behaviour at the Rally.
- 7) You are required to hold a public liability insurance policy, covering you, all of your party and any guests' activities at and during the Rally for not less than £2,000,000 (for any one incident) and relevant motor/road vehicle insurance as appropriate fully covering all of your activities at and during the Rally. Proof of this cover will have to be produced to the section steward before you participate in the Rally.
- 8)
  - a) You are only allowed to drive or move your exhibit or any other vehicle on site as directed by any appropriate steward or official.
  - b) Passengers may only be carried where the vehicle/exhibit is suitably and properly equipped for this purpose and when the exhibit is suitably insured.
  - c) Please note that under the provisions of the relevant Road Traffic Acts the rally ground is regulated by the same rules as a public highway and the same requirements for insurance, driving licences, road fund licences and safety equipment apply.
  - d) Under the relevant Motor Vehicles (Compulsory Insurance) Regulations all mechanically propelled vehicles irrespective of size or type must have an insurance policy covering liability to third parties as a minimum.
  - e) Dispensations in line with the relevant motor vehicles (Off Road Events) Regulations may be made in respect to authorised operators within the rules and regulations of the appropriate organisation, federation, society or club in strict accordance with that organisations current code of practice.
  - f) Motor cyclists and passengers must wear crash helmets when riding motor-cycles and car drivers and passengers must wear safety belts (where fitted) when moving vehicles on site.
- 9) All pets or other animals must be kept on a lead and under full control and you are always fully responsible for them. The exercising of animals in areas within the park but outside the Rally site is prohibited.
- 10) We reserve the right to change the location of the Rally. Should this occur, you will be notified.
- 11) Any complaint arising before the Rally must be notified to your section steward. Complaints arising during the Rally must be notified to the site office immediately. Complaints will not be accepted after the Rally. However, we welcome constructive comments to help plan future events.
- 12) We accept no liability for loss or damage to your property, stock, personal, charitable or business possessions or damage to any entry however caused.
- 13) Quiet site – no noise is to be made after midnight by any person(s). Generators are to be switched off. Please respect this as you will be escorted from the site immediately if you are disturbing your neighbours, other campers or any other persons.
- 14) The Rally accepts no responsibility for Covid 19, any other pandemic or illness, however caused.
- 15) You are responsible for organising your own transport for yourself, your party, your exhibit, stall or stand to and from the Rally.
- 16) Wristbands must be worn to gain entry to the Rally. Those not wearing wristbands, over the age of 8 years, will be charged the daily rate at point of entry to the site.
- 17) **STEAM SECTION** - in addition to the public liability policy noted above, your exhibit must be covered by a boiler explosion policy with a limit of not less than £2,000,000 for any one incident and a sparks and ashes policy for not less than £100,000 for any one incident. The boiler of any steam exhibit must have a current boiler inspection certificate. Proof of these insurances must be shown to the steam steward before participating in the Rally.
- 18) **FIRE ENGINE SECTION** - In the event of an incident please do not attempt to attend unless requested to do so.
- 19) **ENVIRONMENT** – We ask that you respect the environment generally but in particular that you do not supply or employ single use plastics during the Rally.